

# ULANA

WARD VILLAGE

Application No. \_\_\_\_\_  
 Ulana Ward Village Sales Executive \_\_\_\_\_

## ULANA WARD VILLAGE CONDOMINIUM PROJECT

### RESERVED HOUSING APPLICATION CHECKLIST

A **completed** Reserved Housing Application must contain the following:

Buyer Application Check	Team Agent Check	Manager Check	<b>Application Documents</b>
<b>REGISTRATION AGREEMENT</b>			
Ulana Ward Village Registration Agreement – Reserved Housing Owner-Occupant			
			Pg. 1 – Fill in: Full name including middle name(s) & contact information
			Pg. 1 – Fill in: Rent, Own , or Live w/ Family & how many years you lived there
			Pg. 6 – Sign: Applicant names and signatures – <i>must match names on pg.1</i>
			Attach: Affidavit as to Applicant’s Legal/Physical Custody of Children – <i>for applicable buyers</i>
			Attach: Acknowledgement of Prior Purchase of Affordable Property – <i>for applicable buyers</i>
			Attach: Real Estate Disclosure Statement – <i>for applicable buyers</i>
<b>OWNER OCCUPANT AFFIDAVIT</b>			
Affidavit of Intent to Purchase and Reside in a Designated Owner-Occupant Reserved Housing Residential Unit			
			Pg. 1 – Fill in: Date
			Pg. 4 – Sign: Applicant names and signatures – <i>must match names on Registration Agreement</i>
			Pg. 5 – Fill in: Date and printed name of applicant
			Pg. 5 – Notarized signature
<b>AFFIDAVIT OF ELIGIBILITY</b>			
Affidavit of Eligibility to Purchase a Reserved Housing Unit in the Ulana Ward Village Condominium Project			
			Pg. 1 – Fill in: Date and check box under section (g)
			Pg. 2 – Fill in: Intended household size of reserved housing unit
			Pg. 3 – Fill In: Names and information for all household members <i>Note: Names and number in household must match Pre-Qualification and other application documents</i>
			Pg. 5 – Sign: Purchaser, purchaser printed name, and date
			Pg. 6 – Fill in: Date and printed name of purchaser

**The Howard Hughes Corporation**  
 1240 Ala Moana Blvd.; Suite 200  
 Honolulu, Hawai'i 96814  
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			Pg. 6 – Notarized signature
			Exhibit “1” – No action needed but must be submitted with the affidavit
<b>POA</b>			
Limited Power of Attorney (if applicable)			
			Pg. 1 – Fill in: Effective date, name of grantor, grantor’s address, grantee, grantee’s address
			Pg. 1 – Leave Unit No. blank
			Pg. 2 – Fill in: Date, grantor’s signature, and grantor’s printed name
			Pg. 3 – Fill in: Date and printed name of grantor
			Pg. 3 – Notarized Signature
<b>PRE-QUALIFICATION LETTER</b>			
Pre-Qualification from an Approved Project Lender			
			Confirm: Eligible Buyer
			Confirm: Co-Signor Affidavit – <i>and attached if applicable</i>
			Confirm: Applicant Total Household Size
			Confirm: Loan Program and Interest Rate of 4.75%
			Confirm: Includes contact info and printed name or signature of loan officer
			Attach: Gift Letter – <i>if applicable</i>

Return completed documents to:  
 Ulana Ward Village Sales Gallery  
 1240 Ala Moana Boulevard, Suite 100  
 Honolulu, HI 96814

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